



# Eardley Elementary School

180 North Street ~ Gatineau, Québec ~ J9H 6Y9

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October 9, 2020

Dear Parent(s)/Guardian(s),

This is a letter explaining what you can expect from Eardley Elementary in terms of communication should a positive case of Covid-19 be diagnosed at the school in the future. Today we learned there has been an adjustment to that procedure by Public Health and wanted to communicate it to you.

Previously, Public Health would contact all parent(s)/guardian(s) of students who are in the same class, daycare group or on the same bus as the student or staff member with a positive Covid-19 diagnosis. **The new procedure from Public Health requires the school to contact all parent(s)/guardian(s) of the affected students.** Parent(s)/guardian(s) will then be instructed to contact the Covid Hotline at 1-877-644-4545 for further instructions. Although you may have questions regarding the diagnosis, the staff making the phone call will not be able to provide any more information than that outlined by Public Health and will not be able to provide any health recommendations. Furthermore, the identity of the individual affected will **not** be released as this is confidential information.

This change applies only to the specific communication to parent(s)/guardian(s) of student in direct contact through classrooms, daycare groups or buses. We will still be sending a general letter to parent(s)/guardian(s) of the entire school population indicating the positive covid-19 diagnosis via email.

Again, we would like to thank you for your diligence in screening your child for illness before sending him/her/they to school and for responding promptly when requests are made for you to pick up your child from school.

Please do not hesitate to contact me if you have any further questions, comments or concerns.

Sincerely,

Samantha Halpin

Principal: Samantha Halpin  
School Secretary: Kimberly Teske

