



# Eardley Elementary School

180 North Street ~ Gatineau, Québec ~ J9H 6Y9

☎ (819) 684-5955 ~ 📠 (819) 684-1636 ~ 📧 eardley@wqsb.qc.ca

## Revised Inclement Weather & Winter Protocol

**\*THE STAFF PARKING LOT WILL NOT BE ACCESSIBLE IN THE AM OR PM FOR DROP OFF OR PICK UP\***

### What is Inclement Weather?

- Extreme Cold – Our cut off @ Eardley Elementary is -25 degrees Celsius with the wind chill
- Extreme Heat – Anything over +30 degrees Celsius
- Blizzard – obstructing visibility and compromising road conditions
- Damaging winds/tornado
- Torrential rain
- Freezing Rain
- Flood

\*During inclement weather, students are kept inside for indoor recesses and lunch\*

### Protocol @ School -

#### AM DROP OFF

- Please arrive at 7:55am and **drive/walk through** the bus lane.
- Stop at the **end of the bus lane** to drop off your child(ren) – this goes for vehicles or walkers who are dropped off – this is to help facilitate a backlog of cars on North street.
- A staff member will greet your child(ren) at the **end of the bus lane** and escort them inside.
- Drop Off will be indicated by staff & pylons.

#### PM PICK UP

- Please arrive for approx. 2:35pm
- Wait until the busses are loaded and have disembarked
- Please do not enter or block the bus lane before the busses have loaded or disembarked
- Once the busses have left, drive/walk through the bus lane and stop at the **end of the bus lane** – this goes for vehicles or walkers who are picked up. This is to help facilitate a backlog of cars on North street.
- A staff member will greet you at the end of **the bus lane** and walkie-talkie for your child(ren) to be dismissed. Siblings will be dismissed together.
- Pick-Up will be indicated by staff & pylons.

### How will I know if the school is enacting Inclement Weather Protocol?

- The school will send a paperless communication (email) **by 7:00am** on the day of the inclement weather for AM Drop Off.
- The school will send an additional paperless communication (email) **by 2:00pm** on the day of the inclement weather for the PM Pick Up.
- If it is not inclement weather – the school will follow regular protocol for drop-off and pick-up (as practiced since the beginning of the year). Please ensure your child(ren) are dressed for the weather.

Principal: Samantha Halpin

School Secretary: Kimberly Teske

