



Eardley Elementary School

180 North Street ~ Gatineau, Québec ~ J9H 6Y9

☎ (819)684-5955 ~ 📠 (819) 684-1636 ~ 📧 eardley@wqsb.qc.ca

Minutes for Governing Board

Call to Order: A virtual meeting of Governing Board was held on November 18th, 2020 on Zoom. It began at 6:31pm and was presided over by Tanya McCormick (elected Chairperson) with Hannah Patrick as secretary.

Attendees:

- **In attendance:** Jennifer Davin, Tanya McCormick, Gilles Chagnon, Hannah Patrick, Mirella Berteau, Andrea Gervais, Emily Lance, Karl Lambert, Ky Lee, Robyn Stronach, Roxana Tiron-Baleanu, Samantha Halpin
- **Guests in attendance included:** N/A
- **Members not in attendance included:** Angela Stafford, Valerie Pinkham

Agenda Item: Approval of Agenda presented by Tanya

Time: 6:32pm

Motion: Ky Lee motions to approve the agenda.

Secunder: Hannah

All in favor: Motion carried unanimously

Agenda Item: Approval of October Minutes presented by Tanya

Time: 6:33pm

Motion: Roxana motions to approve the October minutes.

Secunder: Mirella

All in favor: Motion carried unanimously

Agenda Item: Operational Budget & Grant Allocation & Distribution presented by Samantha

Time: 6:34pm

Notes:

- Pre K
 - o New program- started this year
 - o Large budget includes teacher salary, attendant & classroom budget to start a new classroom
 - Quickly lessens after expenses
- Money has been input for supervision
 - o We have not start collecting school fees
 - o \$ is what is projected to be collected
- Renovations
 - o Negative amount will be subsidized by buildings
- Health: Anti- Violence
 - o Should be coded down to grant below
- Education Technician will be at a 0; not negative
- Total school budget- \$192, 968.90
- As long as we are not in the red, we are doing fine

Principal: Samantha Halpin

School Secretary: Kimberly Teske





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- We have not been spending much money at all
- Enrollment dropped due to homeschoolers
- FTE and Governing Board is not allowed to be touched
- Buses and sports materials- areas we can save
- Governing Board \$315.13- could be allocated to another area- deficit in school fees?

Motion: Tanya motions to reallocate governing board of 315.13 to the school fees deficit.

Secunder: Mirella

All in favour: Motion carried unanimously

Agenda Item: Educational Project presented by Samantha

Time: 6:47pm

Notes:

- Document highlights needs and challenges social/emotionally and academically
 - Our educational project has remained the same since Ms. Halpin had come to Eardley
 - Have not looked at readjusting to currently reality
 - We can relook at educational project once we tackle this new reality
- Ministry wants concrete plans to hold schools accountable for what's happening in the building day in and day out
- One of our biggest concerns is confinement
- Need to make sure we are meeting our students and their needs at a consistent base
 - How do we mobilize, produce and stabilize?
 - Looking at the use of our technological tools
 - How can we meet our students needs in a technological world across our wide diverse learners?

Agenda Item: School Fees presented by Samantha

Time: 6:53pm

Notes:

- School fee memo
 - Collecting fees is on hold until January in case we go to confinement
 - Hopeful in January that e-transfer will be set up for schools

Agenda Item: Home & School Fundraiser (Photo Day) presented by Samantha

Time: 6:54pm

Notes:

- Photo Day- concerns with school photos from parents
- All internal- no external persons involved

Motion: Tanya motions to give Home and School a blanket approval to move forward with organizing fundraisers for Eardley during the 2020-21 school year.

Secunder: Robyn and Andrea

All in favor: Motion carried unanimously

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Agenda Item: Updated Eardley Calendar/Addition of Planning & Training Days presented by Samantha

Time: 7:04pm

Notes:

- Planning and training days- concerned with early confinement- need to be prepared
 - o Nov 30th, Dec 11th and April 23rd.

Agenda Item: Teacher Cycle Report & Daycare Report presented by Various

Time: 7:06pm

Notes:

- Kindergarten: K4- space unit, K5- wrapped up alphabet unit and 50s day
- Cycle 1: Evaluating in French and math, grade 2 is writing letters for the soldiers for Christmas
- Cycle 2: Focus on safe play and respect within the school- how can we express our emotions
- Cycle 3: Focus on natural disasters and the pandemic, interactive virtual meeting on remembrance day, looking at bringing in the community police officer early this year

Agenda Item: Daycare Report presented by Natasha

Time: 7:12pm

Notes:

- Said goodbye to one of the daycare educators- introduced Tammy
- Open for the Nov 27th PD day- theme is comic strips
 - o 41 students registered
- Additional PD days- daycare will be free to regular students who are registered in daycare
- Nov 30th daycare info has not been sent out

Adjournment: Tanya moved the meeting be adjourned, and this was agreed upon at 7:15pm