



Eardley Elementary School

180 North Street ~ Gatineau, Québec ~ J9H 6Y9
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January 27th, 2022

Dear Parent(s) and Guardian(s),

Registrations for 2022-2023 School Year.

Kindergarten (K5) registrations for the 2022-2023 school year will be **January 31st to February 18th, 2022.**

Pre-kindergarten (K4) registrations for the 2022-2023 school year will be **March 7th to March 11th, 2022.**

Due to the limited number of spaces in the K4 program, registrations for K4 will be determined by a “lottery system”. All completed registrations received during the week of March 7, 2022 to March 11, 2022 will be assigned a number. After the registration period is over, if we receive more applications than the allocated number of spots, we will hold a lottery to determine the students that will be registered for the K4 program. A waitlist will also be drawn; to be used if one of the allocated spots becomes available before the start of the school year.

Other documents you will require for registration:

- Long Form Birth Document for student (includes parents’ names)
- Proof of Citizenship for parent (Birth Document or Passport). If you are using a parent’s eligibility in section 2, it must be the proof of citizenship for that parent. If you are using a sibling, it must be the proof of citizenship for the same parent used in the original application(s).
- Proof of Address (Quebec Driver’s License OR a lease AND a utility bill)

Registrations will be completed by email where possible. Please note all forms must be completed in BLUE ink and scanned (pictures will not be accepted) to Kim Teske in one PDF file.

Please email Kimberly Teske at kimteske@wqsb.qc.ca to receive a registration package.

Please include the following information in your email:

If you have a child already enrolled at Eardley please include their full name.

If you are a new family, please answer the following in your email to Kim:

1. Did one parent attend and English Elementary School in Canada? If in Quebec please provide that parents full name, date of birth and parents’ names
2. Provide your full mailing address
3. Your child’s full name and date of birth.

Thank you,

Samantha Halpin