

Minutes for Governing Board

Call to Order: A virtual meeting of Governing Board was held on Wednesday, October 27th, 2021 on Microsoft Teams. It began at 6:32pm and was presided over by Tanya McCormick (elected Chairperson) with Hannah Patrick as secretary.

Attendees:

- **In attendance:** Heather Wilfong, Robyn Stronach, Valerie Pinkham, Andrea Gervais, Natasha Boudreau, Stephanie Tanguay, Jennifer Davin, Tanya McCormick, Samantha Halpin, Karl Lambert, Roxana Tiron-Baleneau
- **Guests in attendance included:** N/A
- **Members not in attendance included:** Asha Boucher

Agenda Item: September Minutes presented by Samantha Halpin

Time: 6:32pm

Notes: All good

Motion: Robyn motions to approve the September minutes

Secunder: Stephanie

All in favor: Motion carried unanimously

Agenda Item: Operational Budget presented by Samantha Halpin

Time: 6:34pm

Notes:

- New information from finance
- Calculation error
 - Originally started with 34,689.30
 - Now working with 35,727.15
- Last year allocated \$3,000 to social staff appreciation
 - Cannot use operation budget for staff appreciation
 - Need to reallocate funds \$2,274.82
 - Have spent portion of money on welcome back lunch in august
 - Increased in:
 - Elementary Materials- classroom materials (ex: art supplies)
 - Supply paid by school
 - Social- Student (special awards)- spirit days, graduation
- Approve reallocation of funds

Motion: Roxana motions to approve reallocation of operational budget funds.

Secunder: Robyn

All in favor: Motion carried unanimously

Agenda Item: Grant Allocation & Distribution presented by Samantha Halpin

Time: 6:41pm

Notes:

- New grants:
 - AV/AB
 - NTIC- technology needs within the building
 - Tutoring assistance- money MEQ has allocated to each school based on per capita in the building (approx. \$17,000)
 - Well-being students & staff- tied to ed. project (one of the goals)- must have student voice involvement

- Ecole en Bouge- increase daily physical activity within the building
 - Used towards one fieldtrip, outside, for majority of the school

Agenda Item: Educational Project Updated- Extended Deadline presented by Samantha Halpin

Time: 6:46pm

Notes:

- Extension- end of November

Agenda Item: Gym Rentals- Allocation of funds for Staff Appreciation presented by Samantha Halpin

Time: 6:47pm

Notes:

- During Sept GB we approved gym rentals
- \$11,235.00- cannot be spent of capital goods of furniture tools and equipment
 - Can be used on field trips, guest speakers, school wellness
 - Proposal- allocate around \$2,000 of rental money to show staff appreciation
 - Asked home and school to take on staff appreciation tasks
 - Would need to approve through home & school and get money- a difficult process
 - Liquidity of funds would be beneficial
 - Is \$2,000 enough or too little based on previous years
 - Last year we spent \$2,800 spent on staff wellness
 - Can reallocate money if there is some left over- use how we want (transferred over to next year)
 - Home & School will still assist with staff appreciation week

Motion: Roxana motions to approve Sam's request to have a \$2,000 budget towards staff appreciations.

Secunder: Andrea

All in favor: Motion carried unanimously

Agenda Item: Home & School Budget Report presented by Samantha Halpin

Time: 6:56pm

Notes:

- Opening balance was \$10,697.00
- Total available balance is \$4,279.10
- Sam will ask IT department re: price of class set of tablets
- Next meeting coming up in November- now focusing on pizza- nothing new at this time

Agenda Item: AV/AB Plan presented by Samantha Halpin

Time: 7:03pm

Notes:

- Critical findings from data from OurSchool Survey included
 - Understand how students are feeling in the building
 - See ABAV Plan*
 - 68% of students have a sense of belonging- low number
 - Goal moving forward: to uncover reason behind 35% "other" reason for bullying- what are the other reasons?
- Bullying Incident Form provided

Motion: Tanya motions to approve AV/AB Plan

Secunder: Heather

All in favor: Motion carried unanimously

Agenda Item: GB Training Session & Documents presented by Samantha Halpin

Time: 7:11pm

Notes:

- Link provided- pre-recorded
- Brush -up on GB skills or recommended for new GB members

Agenda Item: Teacher Cycle Report presented by various

Time: 7:13pm

Notes:

- Kinder- new kinder program- giving options in class (themes & activities), still getting used to routines
- Cycle 1- looking forward to pumpkin contest, Halloween themed activities
- Cycle 2- extra curriculars are back up and running, wrapping up reading assessments
- Cycle 3- fundraising for grad, soccer club, looking forward to robotics

Agenda Item: Daycare Report presented by Samantha Halpin

Time: 7:17pm

Notes:

- PD day on 14th- nature neighborhood walk
 - 66 kids attend- numbers are going up
- Nov- 2 PD days
 - Pjs and Pancakes
 - Christmas craft
- New staff member- Natalie- space out groups
- No PD day on the 1st- mistake

Adjournment: Tanya moved the meeting be adjourned, and this was agreed upon at 7:19pm. Next meeting will be on November 24th, 2021 @ 6:30pm on Microsoft Teams.