



Eardley Elementary School

180 North Street ~ Gatineau, Québec ~ J9H 6Y9

☎ (819) 684-5955 ~ 📠 (819) 684-1636 ~ 📧 eardley@wqsb.qc.ca

November 14, 202

Dear Parent(s)/Guardian(s),

This is a letter to inform you of our Family – Teacher Meetings taking place during the evening of Thursday, November 24th from 3:00pm – 7:00pm. Please note that the staff will be given a dinner break from 5:15pm-6:00pm. We will also be holding meetings during day of Friday, November 25th from 8:00am – 2:00pm. Please note that the staff will be given a fifteen-minute break from 10:00am-10:15am and a lunch break from 12:00pm – 1:00pm.

We are using Sign-Up Genius to book our meetings this year. Within the next few days you will receive an email with a link to sign up for your child's or children's Family - Teacher Meetings. In the meantime, you may access the sign-up and instructions here:

Here is the link for the **ENGLISH PROGRAM:**

<https://www.signupgenius.com/go/30E0A4AAEAB23AAF58-family>

Here is the link for the **FRENCH IMMERSION PROGRAM:**

<https://www.signupgenius.com/go/30E0A4AAEAB23AAF58-family1>

Here is the link for **SPECIALISTS:**

<https://www.signupgenius.com/go/30E0A4AAEAB23AAF58-family2>

We encourage all parent(s)/guardian(s) to attend the Family Teacher Meetings. The Family Teacher Meetings coincide this year with our first term report card. We have organized our calendar in this way to ensure a constant flow of communication between home and school. This is an excellent opportunity to meet with your child's teacher to discuss both their academic and social progress.

If you do not have access to the internet, your child's teacher will contact you directly (a note through the teacher's chosen method of communication OR a phone call home) with three available options for you to choose from.

Signing up for meetings will be on a first come first serve basis.

If you have any questions or concerns regarding Sign-Up Genius and the process please do not hesitate to contact Samantha Halpin at shalpin@wqsb.qc.ca or 819-684-5955.

Thank you,

Samantha Halpin

Principal: Samantha Halpin
School Secretary: Kimberly Teske

